

Building Consent Review Form

Add commentary where necessary and save content on completion of input.

BC Number: 74770

Planning <i>(Only complete where planning approval is required)</i>	
Processor, Click here to record your name assessed application on Click to enter date	
1: Planning consent is required for this project	Yes <input type="checkbox"/>
If yes why: <i>(this information will be transferred to the section 37 notice where planning consent is required)</i> Always contact the applicant and relay this information.	
2: Clarification sought and noted: (do not Include in building consent document) Yes <input type="checkbox"/>	
2: Assessment considerations: (this is for internal use only and will not be included in building consent document, however will be available for public viewing)	
Contacted Click here to enter person's name to explain by phone on Click to enter date followed up with Click to enter communication type that is saved in the property file under Click to enter a location	

Please record any further interaction with the applicant in **RED BELOW THE ORIGINAL INPUT** where they have provided further information or clarification as a result of your initial assessment.

Engineering (Only complete where an RFI is necessary to seek clarification or where design alterations are required affecting the proposed building work)

Processor, [Diane MacLeod](#) assessed application on [3/03/2016](#)

1: Additional information required: B/C 74770 – P29265 –pergola Yes ☐

The following information is sought in support of the building consent applications.
Contact the applicant directly where the impact of a request will likely result in significant additional work such as a requirement for a geotechnical assessment or some other intervention that will not easily be obtained or take time to provide.

Please provide:

2: Advice Note: (Include in building consent document) Yes ☐

To be completed sparingly when information is relevant to project such as the need to construct a compliant crossing, RCAR etc.

2: Assessment considerations: (this is for internal use only and will not be included in building consent document, however will be available for public viewing)

In landslide area.
No services.
Roof area 25 m2

Contacted [Click here to enter person's name](#) to explain by phone on [Click to enter date](#) followed up with [Click to enter communication type](#) that is saved in the property file under [Click to enter a location](#)

Please record any further interaction with the applicant in **RED BELOW THE ORIGINAL INPUT** where they have provided further information or clarification as a result of your initial assessment.

Pollution Control (Only complete where an RFI is necessary to seek clarification or where design alterations are required affecting the proposed building work)

Processor, [Click here to record your name](#) assessed application on [Click to enter date](#)

1: Additional information required: Yes ☐

The following information is sought in support of the building consent applications.
Contact the applicant directly where the impact of a request will likely result in significant additional work such as a requirement for a major change to the drainage system that is not easily achievable without alterations to the building footprint etc.

Please provide:

2: Advice Note: (Include in building consent document) Yes ☐

To be completed sparingly when information is relevant to project such as the need to manage storm-water run-off from the site etc.

2: Assessment considerations: (this is for internal use only and will not be included in building consent document, however will be available for public viewing)

Contacted [Click here to enter person's name](#) to explain by phone on [Click to enter date](#) followed up with [Click to enter communication type](#) that is saved in the property file under [Click to enter a location](#)

Please record any further interaction with the applicant in **RED BELOW THE ORIGINAL INPUT** where they have provided further information or clarification as a result of your initial assessment.

Geothermal

(Only complete where an RFI is necessary to seek clarification or where design alterations are required affecting the proposed building work)

Processor, [Click here to enter your name](#) assessed the application on [Click to enter date](#)

1: Additional information required:

Yes ☐

The following information is sought in support of the building consent applications.

Contact the applicant directly where the impact of a request will likely result in significant additional work such as a requirement for a major change location or scale of the project that is not easily achievable without major changes to proposed layout etc.

Please provide:

2: Additional authority required:

Yes ☐

The following authorisation is necessary to undertake the proposed activity.

Contact the applicant directly where there is additional authority required.

Please provide:

2: Assessment considerations: (this is for internal use only and will not be included in building consent document, however will be available for public viewing)

Contacted [Click here to enter person's name](#) to explain by phone on [Click to enter date](#) followed up with [Click to enter communication type](#) that is saved in the property file under [Click to enter a location](#)

Please record any further interaction with the applicant in **RED BELOW THE ORIGINAL INPUT** where they have provided further information or clarification as a result of your initial assessment.

Licensing (Only complete where an RFI is necessary to seek clarification or where design alterations are required affecting the proposed building work)

Processor, [Click here to enter your name](#) assessed the application on [Click to enter date](#)

1: Additional information required: Yes ☐

The following information is sought in support of the building consent applications.
Contact the applicant directly where the impact of a request will likely result in significant additional work such as a requirement for a major change location or scale of the project that is not easily achievable without major changes to proposed layout etc.

Please provide:

Health

Liquor

2: Additional authority required: Yes ☐

The following authorisation is necessary to undertake the proposed activity.
Contact the applicant directly where there is additional authority required.

Please provide:

Health

Liquor

2: Assessment considerations: (this is for internal use only and will not be included in building consent document, however will be available for public viewing)

Contacted [Click here to enter person's name](#) to explain by phone on [Click to enter date](#) followed up with [Click to enter communication type](#) that is saved in the property file under [Click to enter a location](#)

Please record any further interaction with the applicant in **RED BELOW THE ORIGINAL INPUT** where they have provided further information or clarification as a result of your initial assessment.

Sport and Recreation *(Only complete where an RFI is necessary to seek clarification or where design alterations are required affecting the proposed building work)*

Processor, [Click here to enter your name](#) assessed application on [Click to enter date](#)

1: Additional information required: Yes ☐

The following information is sought in support of the building consent applications.

Please provide:

2: Additional authority required: Yes ☐

The following authorisation is necessary to undertake the proposed activity.

Contact the applicant directly where there is additional authority required.

Please provide:

2: Assessment considerations: (this is for internal use only and will not be included in building consent document, however will be available for public viewing)

Contacted [Click here to enter person's name](#) to explain by phone on [Click to enter date](#) followed up with [Click to enter communication type](#) that is saved in the property file under [Click to enter a location](#)

Please record any further interaction with the applicant in **RED BELOW THE ORIGINAL INPUT** where they have provided further information or clarification as a result of your initial assessment.